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CANVASSES FOR DIRECTORIES

1. Canvasses are made from time to time for information for local directories or similar publications. It is imperative that a roster of CIA personnel not be created in such publications.

2. One of the questions generally asked in these canvasses regards the place and address of employment of all members of a household. Agency employees will not give the name of CIA as the place of employment, but will state they are employed by the "U. S. Government." Employees who are questioned as to their specific Government department or agency, should offer casual replies to the effect that they desire listing as Government employees or officials only.

3. Another question which is generally asked concerns the individual's occupation. In answer to this, Agency employees will give a general descriptive term such as "file clerk", "stenographer", "administrative officer", "analyst", "researcher", etc.

4. Wives, husbands or other members of families or persons who may normally be expected to be asked for this type of information should be informed to reply as above.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

L. E. White
Deputy Director
(Support)

Distribution: All Employees